

**Town of Charlton
Saratoga County
Town Board Meeting**

August 26, 2013

The Agenda meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Supervisor Grattidge at 7:30 p.m. to set the agenda for the September 9th Town Board Meeting.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Supervisor Grattidge, Deputy Clerk Laurie Kruppenbacher, Attorney Van Vranken.

RESOLUTION #139

Abstract of Claims

Motion by Councilman Verola

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 116, vouchers number 464–478 in the amount of \$11,621.90 and Abstract No.9, voucher number 13 in the amount of \$2,087.10.

Vote: All Ayes, No Nays. **CARRIED**

RESOLUTION #140

Approval of Minutes

Motion by Councilman Verola

Seconded by Councilman Salisbury

BE IT RESOLVED that the Town Board has approved the Meeting minutes from August 12, 2013.

Vote: All Ayes, No Nays. Abstained Gardner; Lippiello **CARRIED**

ANNOUNCEMENTS

The Town Offices will be closed Monday, September 2, 2013 in observance of Labor Day.

DISCUSSION

The Sales Tax for the month was \$107,780 and the Mortgage Tax was \$17,268.00. Councilman Gardner questioned the increase which is up 3% for the year.

Supervisor Grattidge explained the changes coming to the basic Star Exemption. Information and fact sheet will be mailed to each resident from the state explaining the changes and what they need to do to update their information. The state is compiling a data base. We will have information to answer questions on our website and the Assessors office can answer any questions.

Residents will need to have their updates completed prior to March 1, 2014.

Councilman Gardner added that Hugh Farley has also put out a letter of explanation.

Supervisor Grattidge has received the official equalization rate for the Town of Charlton which is 70%.

The Supervisor also received a report from Linda LaRue regarding the NYS Association of Tax Receivers & Collectors 2013 Tax Seminar. The Town Clerk will make copies and forward to all Board Members for the next meeting in September.

Supervisor Grattidge began discussion regarding a purchase request from Highway Superintendent Mike Emerich for a new Ford 350 pickup truck. Mike submitted a detailed cost sheet from National Auto Fleet Group. Town Attorney Robert Van Vranken has concerns and has spoken to organization in Minnesota along with the Association of Towns. He is unclear whether the town is able to purchase the vehicle from National Auto Fleet Group without having truck specs going out for open bid. He is still waiting on response from Association of Towns.

Supervisor Grattidge suggested that Mike put together a specification sheet on the truck for public bid to see if anyone else is close to the price of NAFG. Warranty regarding purchase was discussed but is supplied by Ford so it does not appear to be an issue.

Highway Superintendent Mike Emerich was instructed to contact NAFG to see if they would participate in a sealed bid process. The resolution to authorize the bid process will be presented 9/9/13 with bids due by September 30th at 1:00 p.m., at which time the bids will be opened. Attorney VanVranken stated this could be done.

Dave Kenyon had previously submitted a proposal to construct a new garden bed in front of the Community Center for a cost of \$260.00. The work would include removing, transplanting, trimming of bushes. The Board discussed and approved the project.

RESOLUTION #141

Authorization of landscaping work at Community Center by Dave Kenyon

Motion by Councilman Verola

Seconded by Councilman Lippiello

BE IT RESOLVED that the Town Board has approved the proposal by D. A. Kenyon Enterprises, Inc. to construct a new garden bed at the Community Center at a cost of \$260.00.

Vote: All Ayes, No Nays. **CARRIED**

Supervisor Grattidge discussed the changes that were made by Brian from Williamson to show the Town Board the Park Fees. The Board discussed whether a Reserve Fund or a Fee Schedule Fund was ever created. Supervisor Grattidge will have Town Clerk research if this was established. Town Attorney Robert Van Vranken provided additional information on how to proceed to create a Reserve Fund. Supervisor Grattidge will follow up on this for next meeting.

Councilman Gardner questioned that only two transfers have been completed to date. Supervisor Grattidge confirmed that yes, this is correct.

Supervisor Grattidge began a discussion regarding payment due of the Bond Anticipation Note.

Councilman Lippiello stated the trial date for the Town Lawsuit is scheduled for November 12, 2013.

Councilman Verola stated she had received a call regarding an Acorn Drive resident's concern about traffic travelling east on Jenkins. She discussed this with Mike Emerich and there is an intersection sign already there. She will follow up with resident.

Councilman Lippiello stated the Water Clerk has her available office hours posted on the bulletin board, on her phone voice mail and submitted to the Town Clerks office for the public to know when they can reach her.

Councilman Salisbury stated that a late charge on a water payment was waived for an elderly gentleman in town.

Supervisor Grattidge had a general discussion on a recent dog case regarding 2 missing dogs that were found and returned to owners.

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Laurie Kruppenbacher
Deputy Town Clerk